



Annual & Appointments Meeting of the Burnley Borough Council

To be held at 4.00pm on
Wednesday, 16th May, 2018



Sir or Madam,

Notice is given of a MEETING of the COUNCIL of the BOROUGH OF BURNLEY to be held at the TOWN HALL, BURNLEY, on

DATE: Wednesday, 16th May, 2018

starting at 4.00 pm

To transact the business specified below.

**Lukman Patel
Chief Operating Officer**

Members of the public may ask a question, make a statement, or present a petition relating to any matter for which the Council has a responsibility or which affects the Borough.

Notice in writing of the subject matter must be given to the Governance Manager by 5.00 pm on the day before the meeting. Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: <http://burnley.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13234> . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

A G E N D A

1. Election of Mayor
To elect the Mayor of the Borough and Chair of the Council for the 2018/19 Municipal Year.
2. Vote of thanks to the retiring Mayor
To move a vote of thanks to the retiring Mayor for his services during the past municipal year.
3. Appointment of Deputy Mayor
To appoint a Deputy Mayor and Vice-Chair of the Council for the 2018/19 Municipal Year.
4. Mayor's Communications
To receive communications (if any) from His Worship the Mayor.
Adjournment

The meeting will adjourn for refreshments and reconvene at 6.30 pm.

5. Minutes of the Last Meeting 5 - 8
To receive, as read, the Minutes of the proceedings of the previous Council meeting, and to confirm them or otherwise.
6. Declarations of Interest
To receive any declarations of interest.
7. Public Question Time
To receive questions, statements or petitions (if any) from members of the public.
8. Items for Decision by the Council
 - a) The Executive and its portfolios for 2018/19 9 - 16
To note the Executive and its portfolios for 2018/19.
 - b) Appointments to Committees, Working Groups and Panels 2018/19 17 - 24
To appoint to committees, working groups and panels for the 2018/19 Municipal Year.
 - c) Appointment of Chairs and Vice Chairs of Committees - To follow
To consider the appointment of Chairs and Vice Chairs of Committees for the 2018/19 Municipal Year.
 - d) Appointments to Outside Bodies 2018/19 25 - 34
To consider the appointment of representatives to serve on various outside bodies for the 2018/19 Municipal Year.
9. Questions
To deal with questions (if any) relating to matters not contained in the Minutes before the Council and of which notice in writing has been received in accordance with Standing Order No. 10(2).



FULL COUNCIL

BURNLEY TOWN HALL

Wednesday, 11th April, 2018 at 6.30 pm

PRESENT

MEMBERS

Councillors H Baker (Chair), C Briggs (Vice-Chair), G Birtwistle, M Brindle, F Cant, I Carmichael, S Chaudhary, J Cunningham, T Ellis, D Fleming, B Foster, S Graham, J Greenwood, J Harbour, T Harrison, D Heginbotham, A Hosker, S Hussain, M Ishtiaq, M Johnstone, A Kelly, A Khan, L Khan, W Khan, M Lishman, S Malik, T Martin, E Monk, N Mottershead, A Newhouse, L Pate, T Porter, A Raja, P Reynolds, D Roper, A Royle, J Sumner, A Tatchell and M Townsend

OFFICERS

Mick Cartledge	Chief Executive
Lukman Patel	Chief Operating Officer
Eric Dickinson	Democracy Officer
Imelda Grady	Democracy Officer
David Farrar	Mayor's Officer

71. Minutes of the Last Meeting held on 21st February 2018.

The Minutes of the meeting of the Council held on the 21st February 2018 were confirmed and signed by the Chair.

72. Mayor's Communications

The Mayor presented Long Service Awards to the following Members for their 8 years continuous service to the Council, with continuous meaning a break of 4 years or less;

Councillors Jean Cunningham, Tony Harrison, Shah Hussain, Arif Khan, Neil Mottershead, and Tom Porter.

Members joined the Mayor in thanking them for their contribution to the Borough.

The Mayor also thanked all those Members who, in addition to himself, were standing for re-election- as follows;

Councillors Gordon Birtwistle, Frank Cant, Jean Cunningham, Bea Foster, Sue Graham, David Heginbotham, Shah Hussain, Neil Mottershead, and Jeff Sumner.

He also thanked the following Members who were retiring at the end of the Municipal Year;

Councillors Gary Frayling, Roger Frost, Tony Harrison, Trish Ellis, and Tom Porter.

Members joined the Mayor in thanking them all for their contribution to the Borough and wished them well in the future.

73. Notice of Motion- White Ribbon

It was moved by Councillor Lubna Khan and seconded by Councillor Ida

Carmichael that;

“That this Council welcomes the White Ribbon Status that it has been awarded from White Ribbon UK.

This Council encourages Members to take the White Ribbon Pledge, promote the White Ribbon principles, and pledge to “stand up, and never standby”

This Council will further seek to recruit and train Ambassadors and Champions from within its Members and staff to promote the stamping out of violence and aggression against women in our society.

White Ribbon Pledge:

Never excuse, commit or remain silent about male violence against women.

White Ribbon Principles:

- Wear a white ribbon and encourage others in the community to do the same
- Talk about the Campaign to colleagues, friends and family

- Encourage groups and organisations that you work with to be involved
- Promote the Campaign in media and social media opportunities
- Help identify other potential White Ribbon Ambassadors
- Abide by the White Ribbon Campaign policies
- Understand the issue of male violence against women and girls, and men's and boys' roles in preventing it
- Encourage men and boys to take a stand against male violence against women and girls
- Actively oppose the gender inequalities and stereotypes that underpin male violence
- Help raise the profile and influence of the White Ribbon Campaign nationally and locally

In accordance with Council Procedure Rule 16.4 it was requisitioned that the names be recorded to indicate how each Member present gave his or her vote.

For the Motion

Councillors Howard Baker, Gordon Birtwistle, Charlie Briggs, Margaret Brindle, Frank Cant, Ida Carmichael, Saeed Chaudhary, Jean Cunningham, Trish Ellis, Danny Fleming, Bea Foster, Sue Graham, Joanne Greenwood, John Harbour, Tony Harrison, David Heginbotham, Alan Hosker, Shah Hussain, Mohammed Ishtiaq, Marcus Johnstone, Anne Kelly, Arif Khan, Lubna Khan, Wajid Khan, Margaret Lishman, Sobia Malik, Tony Martin, Elizabeth Monk, Neil Mottershead, Andrew Newhouse, Lian Pate, Tom Porter Asif Raja ,Paul Reynolds, David Roper, Ann Royle, Jeff Sumner, Andrew Tatchell, and Mark Townsend.

Against the Motion

None

Abstained

None

The motion was declared to be carried and it was **RESOLVED** accordingly.

Notice of Motion- White Ribbon (Motion)	
Councillor Howard Baker	For
Councillor Charlie Briggs	For
Councillor Gordon Birtwistle	For
Councillor Margaret Brindle	For
Councillor Frank Cant	For
Councillor Ida Carmichael	For
Councillor Saeed Chaudhary	For
Councillor Jean Cunningham	For
Councillor Trish Ellis	For
Councillor Danny Fleming	For
Councillor Beatrice Foster	For
Councillor Sue Graham	For

Councillor Joanne Greenwood	For
Councillor John Harbour	For
Councillor Tony Harrison	For
Councillor David Heginbotham	For
Councillor Alan Hosker	For
Councillor Shah Hussain	For
Councillor Mohammed Ishtiaq	For
Councillor Marcus Johnstone	For
Councillor Anne Kelly	For
Councillor Arif Khan	For
Councillor Lubna Khan	For
Councillor Wajid Khan	For
Councillor Margaret Lishman	For
Councillor Sobia Malik	For
Councillor Tony Martin	For
Councillor Elizabeth Monk	For
Councillor Neil Mottershead	For
Councillor Andrew Newhouse	For
Councillor Lian Pate	For
Councillor Tom Porter	For
Councillor Asif Raja	For
Councillor Paul Reynolds	For
Councillor David Roper	For
Councillor Ann Royle	For
Councillor Jeff Sumner	For
Councillor Andrew Tatchell	For
Councillor Mark Townsend	For
Mick Cartledge	No vote recorded
Lukman Patel	No vote recorded
Eric Dickinson	No vote recorded
Imelda Grady	No vote recorded
David Farrar	No vote recorded
Carried	

74. Annual Report from the Chair of Scrutiny

RESOLVED That the annual report of the Scrutiny Chair be noted.

75. Strategic Plan Progress Reports

RESOLVED

That the Strategic Plan Progress Reports of Executive Members be noted.

Executive Portfolios Update

REPORT TO FULL COUNCIL



DATE	16/05/2018
PORTFOLIO	Leader
REPORT AUTHOR	Eric Dickinson
TEL NO	01282 477256
EMAIL	edickinson@burnley.gov.uk

PURPOSE

1. To inform Members of the changes made to Part 3 of the constitution by the Leader relating to the Scheme of Delegation since the last meeting of Full Council, regarding Executive Member portfolios.

RECOMMENDATION

2. That the changes to Part 3 of the constitution by the Leader in May 2018 be noted relating to the Scheme of Delegation, regarding Executive Member portfolios (Appendix 1).

REASONS FOR RECOMMENDATION

3. To ensure that the requirements of the constitution are upheld, and that maximum transparency is maintained.

SUMMARY OF KEY POINTS

4. Changes to Part 3 of the Constitution made by the Leader since the last meeting of Full Council relating to Executive Functions are noted by Full Council.

Executive Portfolios

Changes in May 2018 made by the the Leader to Part 3 Executive Functions regarding Executive portfolios are required to be notified to Full Council.

The updated Executive portfolios set out the remits of the Executive Member for Housing and Leisure and the Executive Member for Community and Environmental Services following the reallocation of Leisure and Environmental Services, as set out in Appendix 1.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

5. None.

POLICY IMPLICATIONS

6. None.

DETAILS OF CONSULTATION

7. Group Leaders.

BACKGROUND PAPERS

8. None.

FURTHER INFORMATION

PLEASE CONTACT: Eric Dickinson

ALSO:

Executive Member Portfolios 2018/19

Portfolio	Services	Officer	Responsibilities	Lead Roles
Leader Councillor Mark Townsend	Policy & Engagement	Chief Executive Head of Policy and Engagement	Ensure effective leadership of Council as a whole, that work is co-ordinated, resources are linked to agreed strategic priorities and the culture is responsive, open and helpful Determining the Council’s strategic framework – Strategic Plan and ensuring this is translated into action Community Strategy Strategic direction of local, sub-regional and regional partnerships Civics - Civic matters/mayoral matters, Parish liaison overseas links, corporate hospitality Promoting inclusive growth and social inclusion within the borough	Promotion of Burnley Community Strategy Strategic regional/sub-regional agenda Education and skills lead UCLan lead Local Government Association Barnfield and Burnley Development Company Lancashire Local Enterprise Partnership PLACE

Portfolio	Services	Officer	Responsibilities	Lead Roles
Deputy Leader Executive Member for Housing and Leisure Councillor John Harbour	Housing and Development Control Green Spaces and Amenities Leisure and Culture	Chief Operating Officer Head of Housing and Development Control Head of Green Spaces and Amenities	Planning and Building Control All aspects of Housing Cemeteries and Crematoria Parks, open spaces and allotments Towneley Hall Leisure and Culture	Sustainability Member Champion Heritage Member Champion Pennine Lancashire Building Control Joint Committee Housing Associations in the Borough Private Rented Sector Forum Housing Joint Venture Partnership Leisure Trust

Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Regeneration and Economic Development Councillor Sue Graham	Economy and Growth	Chief Executive Strategic Head of Economy and Growth	Develop, promote and co-ordinate Regeneration work in Burnley All aspects of Economic Development Transport/Connectivity Local Development Framework Town Centre Strategy/Management Markets	Economic Development Transport Policy Town Centre Partnership and Management Local Plan Business Engagement Weavers Triangle

Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Resources and Performance Management Cllr Mark Townsend	People and Development	Chief Operating Officer	Budget Preparation and Monitoring	Financial Planning and budget preparation
	Legal and Democracy	Head of Finance and Property	Asset management	Budget Consultation
	Finance and Property	Head of People and Development	HR and Workforce planning	Risk management
	Revenues & Benefits	Head of Legal and Democratic Services	Performance and Improvement Procurement Corporate health and safety Corporate Governance Freedom of Information Customer Services & IT	Organisation Development Performance Liberata Partneship

Portfolio	Services	Officer	Responsibilities	Lead Roles
Executive Member for Community and Environmental Services Councillor Lian Pate	Streetscene Environmental Health and Licensing	Chief Operating Officer Head of Streetscene Head of Policy and Engagement	All Streetscene issues Waste Collection/Recycling Community Safety Emergency Planning Engagement and Communication Equalities Young People Health Environmental Health and Licensing	Equality and Inclusion Lancashire Police and Crime Panel (Liaison) County Waste Management Group Engagement Strategy Public transport issues Armed Services/Military Covenant Champion Older People Burnley & Pendle Children's Partnership East Lancashire Health and Wellbeing Partnership Environmental Enforcement Partnership

Leader of the Council:..... (Signed)

Date:.....

Constitution and appointments of Committees, Working Groups, Forums and Panels for the 2018/19 Municipal Year

REPORT TO FULL COUNCIL



DATE	16/05/2018
PORTFOLIO	None
REPORT AUTHOR	Imelda Grady
TEL NO	01282 477258
EMAIL	igrady@burnley.gov.uk

PURPOSE

1. To appoint Committees, Working Groups, Forums and Panels for the 2018/19 Municipal Year.

RECOMMENDATION

2. The Council is asked to:
 - (1) Approve the committees/sub-committees, working groups, forums and panels to be appointed as outlined in Appendix 1 to the report, including their size and terms of reference; and
 - (2) Approve the membership of each of the committees, working groups, forums and panels as outlined in Appendix 2

REASONS FOR RECOMMENDATION

3. To comply with legislation and to ensure that the Council continues to have an effective decision making structure.

SUMMARY OF KEY POINTS

4. The Council is required at the beginning of the municipal year to decide which committees, sub-committees, working groups, forums and panels to establish for the ensuing year and to make the appointments in accordance with the statutory political balance calculation where relevant, and as required by the Local Government and Housing Act 1989.
5. There have been no significant changes to the constitution of the various Committees however after consulting with Lancashire County Council the Three Tier Forum has been removed from the appointments list. It has not met since 2016 and if it is revived County will contact us to make appointments.
6. A list detailing the nominations to serve on the committees, working groups, forums and panels will be circulated at the meeting of the Full Council on 16th May and Members will be asked to approve these nominations.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

7. None

POLICY IMPLICATIONS

8. None

DETAILS OF CONSULTATION

9.

BACKGROUND PAPERS

10. None

FURTHER INFORMATION

PLEASE CONTACT: Imelda Grady

ALSO:

**Burnley Borough Council
Constitution of Committees, Working Groups, Panels and Boards
for the Municipal Year 2018/19**

Audit and Standards Committee

9 Members- politically balanced

To include an Executive Member and the Chair of Scrutiny

To consider audit and risk management issues regarding the Council. To promote and maintain high standards of conduct within the Council. To advise the Council on the adoption or revision of its code of conduct. To regulate members pecuniary interests and interests other than pecuniary interests. To hear complaints referred to the Committee about Borough Council members and Parish/Town Council members within the Borough Boundary. To ensure that all members of the Council have access to training in all aspects of the member code of conduct, that this training is actively promoted, and that members are aware of the standards expected of local councillors under the code

Development Control Committee

16 Members – politically balanced

To include relevant Executive Member

Functions relating to town and country planning and development control as specified in Schedule 1 to the Local Authorities (functions and responsibilities) (England) Regulations 2000 (the functions regulations).

The registration of common land or town and village greens and to register the variation of rights of common as set out in Schedule 1 to the Functions Regulations

The exercise of powers relating to the regulation of the use of highways as set out in Schedule 1 to the Functions Regulations

Licensing Committee

15 Members - politically balanced

Relating to taxi, gaming, entertainment, food and miscellaneous licensing.

Functions relating to licensing and registration as set out in Schedule 1 to the Functions Regulations and through its Sub Committees functions relating to taxis and the Licensing Act 2003, the Gambling Act 2005, Part 1 of the Health and Safety at Work Act 1974, Section 27 of the Local Government (Miscellaneous Provisions) Act 1982 and the Scrap Metal Dealers Act 2011.

Scrutiny Committee

17 Members - politically balanced

To provide strategic oversight of services and policy development by monitoring and reviewing the performance of the Council and recommending efficiencies and/or improvements accordingly and to monitor, review and make recommendations on the Council's strategic budget and objectives

Member Structures and Support Working Group

12 Members – custom is to be politically balanced

To include Group Leaders

To review and, as necessary draw up proposals for modernising the Council's Member Structures in the light of new legislation and best practice, and to make appropriate recommendations to full Council. To keep under review the range of existing support and services provided for Council Members and to make recommendations, if necessary, to the appropriate Committees for improvements. To consider the annual Member Training and Development Programme (including induction training for new Council Members). To act as a Forum for the discussion of matters relating

to how Members and officers work together. To deal with all matter relating to the provision and use of IT equipment by Members

Police and Crime Panel

1 Member plus 2 substitutes – politically balanced across the County

This is a formally constituted joint committee, politically balanced, of all the authorities in the Lancashire force area.

At present, to meet the political balance across the Lancashire Authorities, Burnley is required to appoint one Labour member and two Labour substitutes. This may be subject to change after the elections.

Appeals Committee (JNC)

3 Members – by qualification

To comprise 2 Executive and either the Chair or Vice Chair of Scrutiny member (not on the investigating Committee). (See Part 4.9 of the Constitution for further details.)

To consider appeals against dismissal, other disciplinary action, grading and grievances by employees of the Council not on NJC terms and conditions.

Appeals Panel (NJC)

3 Members - by qualification

To comprise 2 members of the Executive and 1 member of the management team..

To deal with the final stages of appeals against dismissal, other disciplinary action by employees of the Council who are on the conditions of service of the NJC for Local Government Services.

Redundancy Appeal Panel

3 Members - by qualification

To comprise any 3 members of the Executive for those employees covered by the Council's redundancy policy

Joint Consultative Panel

3 Members - by qualification

To comprise 3 Members - Leader, Deputy Leader, Chair and Executive Member for Resources and Performance Management and 3 Trade Unions representatives.

To act as a forum for consultation and negotiation between the Council and Trade Union Representatives of employees subject to the national agreement of the NJC for Local Government Services and other employees

Parking and Traffic Regulations outside London (Patrol) Adjudication Joint Committee

1 Member plus substitute - by qualification

Representation consists of the relevant Executive Member (the Executive Member for Community Services), with the substitute being from the largest opposition party.

The Committee is constitutionally and legally a joint committee between Burnley and other Local Authorities and has been established to adjudicate on parking and traffic regulations.

Political balance requirements are not necessary for the appointments due to the low number of Members being appointed.

EXECUTIVE APPOINTMENTS

The following appointments will be made by the Executive at its meeting on 5th June 2018

Traffic Regulation Order Sub Committee

3 Executive Members

To consider objections made to Traffic Regulation Orders and powers to amend or confirm Traffic Regulation Orders or refer them to the Executive for a decision.

Pennine Lancashire Building Control Joint Committee by qualification

Representation on the PLBC Joint Committee consists of the Executive Member for Housing and Environment, with the substitute being the Executive Member for Resources.

The Committee is constitutionally and legally an Executive joint committee between Burnley and Blackburn with Darwin Local Authorities and has been established to in relation to the Building Control Service, including the enforcement of Building Regulations, in the Joint Area. Political balance requirements are not necessary for the appointments due to the low number of Members being appointed.

Pennine Lancashire Leaders and Chief Executives Joint Committee (PLACE) by qualification

Representation on the Joint Committee consists of the Leader, with the substitute being the Deputy Leader.

The Committee is constitutionally and legally a statutory joint committee between Burnley and other Pennine Lancashire Local Authorities to oversee the role of Regenerate Pennine Lancashire. Political balance requirements are not necessary for the appointments due to the low number of Members being appointed.

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MEMBERSHIP OF COMMITTEES/WORKING GROUPS FOR 2018-19

SCRUTINY COMMITTEE-17

**CHAIR –
VICE CHAIR –**

Councillors	Councillors

**AUDIT and STANDARDS COMMITTEE-9 -to include 1 Executive member and the
Chair of Scrutiny Committee**

**CHAIR –
VICE CHAIR –**

Councillors	Councillors

DEVELOPMENT CONTROL COMMITTEE-16

-to include relevant Executive member

**CHAIR –
VICE CHAIR –**

Councillors	Councillors

LICENSING COMMITTEE-15

**CHAIR –
VICE CHAIR –**

Councillors	Councillors

**MEMBER STRUCTURES AND SUPPORT WORKING GROUP-12
To include Group Leaders**

Councillors	Councillors

**LANCASHIRE POLICE AND CRIME PANEL
(1 member and 2 substitute from ruling group)**

Councillors	Councillors

**PARKING AND TRAFFIC REGULATIONS OUTSIDE LONDON (PATROL)
ADJUDICATION JOINT COMMITTEE - 2**

**Include relevant Executive Member
and 1 member from largest opposition group**

Councillors	Councillors

REPORT TO FULL COUNCIL



DATE	16th May 2018
PORTFOLIO	None
REPORT AUTHOR	Eric Dickinson
TEL NO	01282 477256
EMAIL	edickinson@burnley.gov.uk

Outside Bodies Appointments for 2018/19

PURPOSE

1. To seek appointments to the Council's Outside Bodies for 2018/19.

RECOMMENDATION

2. That Members approve the Outside Bodies list for 2018/19 attached as Appendix 1;

REASONS FOR RECOMMENDATION

3. To ensure that the Outside Bodies list, which the Council appoints Members and Officers to, contributes to the Council's Objectives.

SUMMARY OF KEY POINTS

4. Since Full Council in May 2007, there has been an agreed criteria for the inclusion of an Outside Body (OB) as set out below;
 1. The appointment was a Statutory requirement
 2. The appointment would make a direct and significant contribution to the Council's Strategic Objectives
 3. There was not significant cost and resource implications for the Council set against any benefit accrued.
 4. That the balances of risk having been considered there would be a detrimental effect on the Council were it not represented.
 5. The appointment would raise the profile of the Council at a National or Regional level

Since May 2007 Members who have been appointed to OB have been asked annually to complete a report on their activities.

Every two years a review has been undertaken of the OB list to complement the annual OB appointments process at the Appointments Council in May of each year.

The last biennial review took place in May 2017, and so the next one is now due in May 2019.

5. An analysis of the 2017/18 returns from Members and Officers received in March/April 2018 (31/34 returned to date) confirmed generally that the criteria for continued OB inclusion on the list has been met. The following feedback relating to

the specific Outside Bodies has been received from the returns, as well as from other sources, as outlined below, with follow up actions also outlined below to resolve any issues;

- (9) Calico Board of Management-AGM Voting Rights- Calico have informed us of new Regulations Removing Council Influence
- (15) Marketing Lancashire
 - No meetings during the year was the feed back from Exec Member appointed
 - ML have confirmed that there were no meetings during the year
 - LCC have confirmed that no representative from Burnley Borough Council has served as a Director on the Board. The Articles of Association for the Company do not specify the membership of the Board other than to indicate that a maximum number of 15 Directors may serve on the Board.
- (17) Over Fifties Forum- the Forum have decided to cease operation from the 26th March 2018
- (18) Police and Crime Commissioner Quarterly Community Safety Portfolio Holders- Exec Member and Officers unaware of any meetings having taken place during 2017/18 – contacted PCC/LCC/other LAs and no record of any meetings as no longer appears to be in existence
- Add to the OB list Pennine Prospects on the basis of meeting the criteria in Paragraph 4, as below, and agree Nomination criteria;

2. The appointment would make a direct and significant contribution to the Council's Strategic Objectives?

Linked to PR1- We will contribute to the strategic direction of local, sub-regional and regional partnerships, and will position the borough for economic development investment. Pennine Prospects is a rural economic development company that will support the Council's place branding strategy by promoting its rural areas.

3. There was not significant cost and resource implications for the Council set against any benefit accrued?

There is a small membership fee approved by the Executive from within existing budgets.

4. That the balances of risk having been considered there would be a detrimental effect on the Council were it not represented?

If the Council were not represented, the borough would not be able to influence or benefit from external development funding being brought into the South Pennines by Pennines Prospects.

6. In addition due to potential changes to Executive Portfolios for 2018/9 (transfer of Environmental Services to Community Services, and Leisure Services to Housing), the appropriate Executive Qualifications need confirming and in particular where the Portfolios specify within "Lead Roles" various Outside Bodies for 2018/19 whether Any Member (as now) or the relevant Executive Member is now the appropriate qualification for the following OBs;

- (2) Burnley and Pendle's Children's Partnership
- Any Member (as now) or Executive Member for Community and Environmental Services;

(

- (10) East Lancashire Health and Well Being Partnership
- Any Executive Member (as now) or Executive Member for Community and Environmental Services.

7. The following specific recommendations for changes to the OB list (Appendix 1) for 2018/19 are therefore proposed for the 16th May 2018 Full Council meeting, following consideration of Paragraphs 5 and 6;

- (9) Calico Board of Management-AGM Voting Rights
- to be removed from the list of OB for 2018/19
- (10) East Lancashire Health and Well Being Partnership
- Qualification to be changed from Any Executive Member to Executive Member for Community and Environmental Services
- (15) Marketing Lancashire
- to be removed from the list of OB for 2018/19
- (17) Over 50s Forum
- to be removed from the list of OB for 2018/19
- (18) Police and Crime Commissioner Quarterly Community Safety Portfolio Holders
-to be removed from the list of OB for 2018/19
- Pennine Prospects
- Add to the OB list on the basis of meeting the criteria as set out in Paragraph 5, and Agree Nomination criteria as Any Member.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

8. None.

POLICY IMPLICATIONS

9. None.

DETAILS OF CONSULTATION

10. Management Team.
Group Leaders.

BACKGROUND PAPERS

11. Pro forma Member and Officer returns 2017/18 .

FURTHER INFORMATION

PLEASE CONTACT:

ALSO:

**REPRESENTATION ON OUTSIDE BODIES
FOR THE MUNICIPAL YEAR 2018/19**

	Outside Body	Qualification 2017/18	Appointed 2017/18	Qualification 2018/19	Nominated 2018/19
1.	Barnfield and Burnley Developments Limited -Directors	Leader Chief Executive	Cllr Mark Townsend Pam Smith	Leader Chief Executive	Leader Chief Executive
2.	Burnley & Pendle Children's Partnership	Any Executive Member	Cllr John Harbour	Any Executive Member	Any Executive Member
3.	Burnley Education Trust	Chief Executive	Pam Smith/Mick Cartledge	Chief Executive	Chief Executive
4.	Burnley Leisure – Directors (E)	Any 2 Members	Cllr Asif Raja Cllr Sue Graham (from 270917) Cllr Tony Harrison (until 270917)	Any 2 Members	Any 2 Members
5.	Burnley Pendle and Rossendale Council for Voluntary Service – Executive Committee	Any 2 Members	Cllr Tony Martin Cllr Bea Foster	Any 2 Members	Any 2 Members

	Outside Body	Qualification 2017/18	Appointed 2017/18	Qualification 2018/19	Nominated 2018/19
6.	Burnley and Pendle Citizens Advice Bureau (E)	Executive Member for Community Services 1 Experienced Opposition Member	Cllr Lian Pate Cllr Ida Carmichael	Executive Member for Community and Environmental Services 1 Experienced Opposition Member	Executive Member for Community and Environmental Services 1 Experienced Opposition Member
7.	Burnley Private Rented Sector Forum (D/E)	Executive Member for Housing and Environment Chair of Scrutiny Committee	Cllr John Harbour Cllr Andy Tatchell	Executive Member for Housing and Leisure Chair of Scrutiny Committee	Executive Member for Housing and Leisure Chair of Scrutiny Committee
8.	Burnley Town Centre Partnership	Executive Member for Regeneration and Economic Development Vice Chair of Scrutiny Committee	Cllr Sue Graham Cllr Margaret Brindle	Executive Member for Regeneration and Economic Development Vice Chair of Scrutiny Committee	Executive Member for Regeneration and Economic Development Vice Chair of Scrutiny Committee
9. *	Calico Board of Management – Annual General meeting Voting Rights (E) TO BE REMOVED	Chief Operating Officer	Mick Cartledge/ Lukman Patel	Chief Operating Officer	Chief Operating Officer

	Outside Body	Qualification 2017/18	Appointed 2017/18	Qualification 2018/19	Nominated 2018/19
10. *	East Lancashire Health and Well Being Partnership AMEND QUALIFICATION	Any Executive Member	Cllr Lian Pate	Executive Member for Community and Environment al Services	Executive Member for Community and Environment al Services
11.	East Lancashire Into Employment Co. Ltd – Directors	Executive Member for Regeneration and Economic Development	Cllr Sue Graham	Executive Member for Regeneration and Economic Development	Executive Member for Regeneration and Economic Development
12.	LCC Health Scrutiny Committee (same Membership for Joint Lancashire Health Scrutiny Committee)	Any Member of Scrutiny Committee Sub: Any Member of Scrutiny Committee	Cllr Tony Harrison Sub: Cllr Margaret Brindle	Any Member of Scrutiny Committee Sub: Any Member of Scrutiny Committee	Any Member of Scrutiny Committee Sub: Any Member of Scrutiny Committee
13.	Lancashire Waste Partnership	Executive Member for Community and Leisure Services	Cllr Lian Pate	Executive Member for Community and Environment al Services	Executive Member for Community and Environment al Services
14.	Local Government Association	Leader	Cllr Mark Townsend	Leader	Leader

	Outside Body	Qualification 2017/18	Appointed 2017/18	Qualification 2018/19	Nominated 2018/19
15. *	Marketing Lancashire (previously called Lancashire Tourism Forum) TO BE REMOVED	Executive Member for Regeneration and Economic Development	Cllr Sue Graham	Executive Member for Regeneration and Economic Development	Executive Member for Regeneration and Economic Development
16.	North Western Local Authorities Employers' Organisation	Executive Member for Resources and Performance Management Sub: Any Executive Member	Cllr Mohammed Ishtiaq Sub: Cllr Mark Townsend	Executive Member for Resources and Performance Management Sub: Any Executive Member	Executive Member for Resources and Performance Management Sub: Any Executive Member
17. *	Over Fifties Forum TO BE REMOVED	Any Member	Cllr Bea Foster	Any Member	Any Member
	Pennine Prospects TO BE ADDED			Any Member	Any Member

	Outside Body	Qualification 2017/18	Appointed 2017/18	Qualification 2018/19	Nominated 2018/19
18. *	Police and Crime Commissioner Quarterly Community Safety Portfolio Holders TO BE REMOVED	Executive Member for Community and Leisure Services	Cllr Lian Pate	Executive Member for Community and Environmental Services	Executive Member for Community and Environmental Services
19.	Growth Lancashire	1 Public Sector Director Leader and An Alternate Director -the Executive Member for Regeneration and Economic Development	Cllr Mark Townsend and Cllr Sue Graham	1 Public Sector Director Leader and An Alternate Director -the Executive Member for Regeneration and Economic Development	1 Public Sector Director Leader and An Alternate Director -the Executive Member for Regeneration and Economic Development

SECTION 2 - PERIOD APPOINTMENTS

	<u>Outside Body</u>	<u>Qualifications 2017/18</u>	<u>Appointed 2017/18</u>	<u>Qualifications 2018/19</u>	<u>Nominated 2018/19</u>
20.	Burnley Acorn Fund- (periods of four years)	3 Members (from Oct 2016 to Oct 2020) *1 Any Member to fill vacancy due to Cllr Howard Baker (Mayor Elect) becoming ex officio from May 2017 (from May 2017 to Oct 2020) Director of Resources Ex Officio	Cllr Jean Cunningham Cllr Ann Royle (from Oct 2016 to Oct 2020) Cllr Andy Tatchell (from May 2017 to Oct 2020) Section 151 Officer –Asad Mushtaq Ex Officio	2 Members (from Oct 2016 to Oct 2020) – 1 Member to be replaced from May 2018- Oct 2020 1 Member (from May 2017 to Oct 2020) Section 151 Officer Ex Officio	Any Member (from May 2018 to Oct 2020) No change required Section 151 Officer –Asad Mushtaq Ex Officio
21.	Stocks Massey Bequest-Representative Trustees (periods of four years)	Any Executive Member (term May 2017-May 2020) Chair of Scrutiny Committee (term expires May 2018)	Cllr John Harbour (term May 2017-2020) Cllr Andy Tatchell (term expires May 2018)	Any Executive Member (term May 2017-May 2020) Chair of Scrutiny Committee (May 2018-May 2022)	No change required Chair of Scrutiny Committee (May 2018-May 2022)

Meetings held in Daytime, unless as stated below;

E - Evening

D/E - Daytime/Evening